

Adams Traditional Academy

Site Council Agenda

Thurs, Dec 6, 2018 6:00p.m

ATA Building A – Science Lab

Prepared by Hillary Hancock

○ **Call to Order**

○ **Pledge of Allegiance**

○ **Roll Call**

Ben Levandoski, Teacher 6-8
Jonathan, Seeliger Teacher 4-5
Katherine Lusson, Teacher 2-3
Kayla Englehart, Teacher K-1
Lacie Hoag, Teacher Specials
Lainie Rainkin, Staff

Hillary Hancock, Parent
Lisa McCauley, Parent
April Gould, Parent
Christie Murphy, Parent
Open, Parent
Open, Parent

Dr. Stacy Oates, Principal

○ **Emergency Items:** None

○ **Action Items:**

- Approval of Minutes
SC Meeting Minutes for November 1, 2018
- Suzanne Van Wagner- Site Council Oath
- SC Guidebook (Qualifications for Parent Members) to be amended to state:
 - Has attended the **majority** of PIN meetings during the previous year
Previous wording-"Has attended 5 PIN meetings during the previous year"
- SC Guidebook (agenda items) to be amended to state:
 - Committee reports are to be submitted via e-mail to SC chairperson **7** days prior to the meeting with action and discussion items identified within the report.
Previous wording-"...5 days prior..."
- SC Guidebook (agenda items) to be amended to state:
Administration will submit **discussion items** items to the Chairperson **7 days prior to the meeting.**
Previous Wording-"Administration ~~and committee chairs~~ will submit items to the Chairperson no later than the Monday prior to the Thursday meeting"
- SC Bylaws (meetings) to be amended to state:
 - Meetings will be generally scheduled at 6:00 p.m. and end by **8:00** p.m.
Previous wording-"...6:00 p.m. and end by 9:00 p.m."
- SC Bylaws (officers and membership) to be amended to state:
 - Six parents including a **Parent Teacher Organization (PTO) Chair or Council Member**
Previous wording-" Six parents including the President of the Parent Teacher Organization (PTO)"
- SC Bylaws (adopted 5/29/13) to be amended to state:
 - Any Site Council members **and/or administration** may submit discussion items for the agenda.
Previous wording: Any Site Council member may submit discussion items for the agenda. ~~Only Site Council members may submit items for the agenda.~~
- Tardy Policy/Reporting of Absence (Handbook page Section 11. Attendance) to be amended:
 - Refer to attached PIN and FSAC reports for recommendations

○ **Discussion Items:**

- Communications Committee
 - We need a new explanation of what this committee should be.
Previous wording: This committee is new in 2016-2017 and was created based on a parent member's expertise with ATA website and the ability to be able to help with distributing Site Council information.
- PIN
 - Spouses of ATA staff and/or children are welcome at PIN meetings. Staff are not to attend PIN.
- FSAC
 - Are these positions elected by the staff or volunteered for?
The ATA Handbook states elected.
- Volunteers
 - Parent Volunteers: How can teachers let parents know how they can volunteer in their classrooms? There was discussion that parents feel they do not know how they can help in the classroom. It was discussed that we encourage parents to become a homeroom parent, establish a way to communicate to parents (sign up genius, Google Docs), or create a position incentive for parents to volunteer (special parking space...)

○ **Committee Updates:**

- SC Procedures (Site Council Committee Chairs)- is being updated and will be ready for next meeting.
- Book Report Book Selection-Suzanne Van Wagner will be chairing this committee.
- Communications-No report at this time
- Community Support and Development-No report at this time
- Curriculum-No report at this time.
- PIN- Report is attached
- PTO-Report is attached

○ **Adjournment**

Next Meetings (if required)

- FSAC – Thursday, January 17, 2019 @ 3:45 p.m. – Bldg. A Teacher's Lounge
- Site Council – Thursday, February 7, 2019 @ 6:00 p.m. – Bldg. A Science Lab
- PIN – Tuesday, January 10, 2019 @ 6:00 p.m. – Bldg. B MPR