

# Adams Traditional Academy

## Site Council Meeting Records & Committee Reports

Thursday, March 2, 2017

Prepared by Karen Albers

**FSAC**

*K-1:* Sally Aaronson  
*2-3:* Jan Rauscher  
*4-5:* Daniel Beckham  
*6-8:* Melissa Furash  
*Specials:* Open  
*Staff:* Lanie Rankin

**Parent Council**

Karen Albers, *Chair, PIN*  
 Libby Hammond, *Curriculum*  
 Hillary Hancock, *Book Report Book Selection*  
 Dan Pease, *Community Support and Development*  
 Cindy Richards, *Communications*  
 Sandy Thompson, *PTO*

**Administration**

Kelly Hayes, *Principal*

This is the Site Council Meeting Records for March 2017. Below is Site Council documentation of the March 2017 meeting, and the committee reports. This document is for record-keeping purposes and is not considered meeting minutes.

- **Site Council Meeting**  
**March 2, 2017 Meeting Cancelled**  
 At this time the only Action Item on our agenda is to approve the Site Council Meeting Minutes for February 2, 2017, so the meeting has been cancelled.
  
- **Site Council March 2, 2017 Committee Updates**  
 Please see the attached Committee Reports.
  
- **PIN Meeting – March 14, 2017**  
 There are already topics for our next PIN meeting, so we will be having a PIN meeting on Tuesday, March 14, 2017.
  
- **Final 2016-2017 Meetings (if required):**
  - PIN ..... Tuesday, March 14, 2017
  - FSAC..... Thursday, March 30, 2017
  - Committee Chair Deadline..... Monday, April 3, 2017  
*Agenda Action Items & Committee Reports*                      *Early Monday Morning*
  - Site Council ..... Thursday, April 6, 2017
  
  - PIN ..... Tuesday, April 18, 2017
  - FSAC..... Thursday, April 27, 2017
  - Committee Chair Deadline..... Monday, May 1, 2017  
*Agenda Action Items & Committee Reports*                      *Early Monday Morning*
  - Site Council ..... Thursday, May 4, 2017

**COMMITTEE REPORT**

**BOOK REPORT BOOK SELECTION COMMITTEE – Hillary Hancock, Chair**

There are no committee items to report at this time.

---

**COMMITTEE REPORT**

**COMMUNICATIONS COMMITTEE – Cindy Richards, Chair**

There are no committee items to report at this time.

---

**COMMITTEE REPORT**

**COMMUNITY OUTREACH COMMITTEE – Dan Pease, Chair**

There are no committee items to report at this time.

---

**COMMITTEE REPORT**

**CURRICULUM COMMITTEE – Libby Hammond, Chair**

There are no committee items to report at this time.

---

**COMMITTEE REPORT**

**PIN (Parent Input Night) COMMITTEE – Karen Albers, Chair**

There were no PIN issues to discuss at the Tuesday, February 21, 2017 PIN meeting, and the meeting was cancelled.

---

**COMMITTEE REPORT**

**PTO – Sandy Thompson, Chair**

Committee Report includes:

- General Meeting Minutes February 16, 2017
- Council Meeting Minutes February 7, 2017

**ATA PTO Council Meeting - February 16, 2017**

The general PTO meeting was called to order at 8:09 am by Nicole Pease. There were 11 people in attendance. This included the following PTO Council members: Nicole, Heidi Granatelli, Jamie Grange, Tabitha Voss-Wall, and Christie Murphy. Missing members were Sandy Thompson, Debbie Parker, Chris Cowell, Mirna Dahdal, and Jamie Finn.

Financials:

- General PTO account balance \$37,995.82
  - Earmarked Expenses and dependent on yearly expenses
    - Taxes \$4,000
    - Playground \$10,000
- Ending Balance \$23,995.82 (less pending expenses)
- 8<sup>th</sup> Grade Account \$2,692.44 (43 students x \$50 – fees)

Meeting Points:

- Reminder that Friday is a half day and Monday is a holiday.
- Apex Fun Run: PTO gave Admin a check for \$25,118.16 towards the new grass. Although we made more money than expected, we did not meet the donation goal. The

donation goal is the percentage of pledges that are collected. We have only been able to collect 81% of pledges after five attempts. Therefore \$653 is due back to Apex as we were paid anticipating a 90% collection rate. Some of the uncollected pledges appear to be fake, possibly done by students to earn extra prizes. We will be doing another Apex Fun Run for the 2017-2018 School Year on Sept. 19.

- Harkins – Lego Batman Movie: \$306.00 profit. Jamie G. was there to support the event and reported no problems. FYI there is a new Harkins Manager.
- Fall Carnival: We received a check of \$80.00 from the food trucks, raising the profit to \$2,656.06.
- Chick-Fil-A Restaurant Night: \$180.00 check received from \$1,800.00 in sales.
- Sweet Tomato Restaurant Night: Thurs Feb 23<sup>rd</sup>. Emails went out yesterday with the flyer and students will be bringing home flyers as well.
- 8<sup>th</sup> Grade Picture Day: Weds Feb 22 is the 8<sup>th</sup> Grade group/smilestone picture day.
- Harkins Summer Movie Fun: It is supposed to kick off in March but we haven't received the flyer yet. Jamie F. will contact Harkins to find out ETA.
- Scholastic Book Fair: Fair starts March 6. Volunteers are essential, so this fair we will be offering adults only the opportunity to earn \$5 in Scholastic Bucks for every hour worked. Details will be sent out soon.
- Grands Breakfast: Jamie Grange will be heading the Grands Breakfast March 10 in conjunction with the Book Fair. Grandparents are invited to join students for breakfast.
- Teacher Appreciation: March 15<sup>th</sup> will be the March Madness Luncheon. Signup Genius will be sent out soon.
- Yogurtini Restaurant Night: March 16. This will also count towards the Norterra Earn & Learn Program so turn in those receipts!
- Box Tops: Contest ended Feb. 8 and the winner of the class competition will be announced shortly. A third contest has been added ending in May so keep the cutting those boxtops!
- Council Elections: Please think about contributing to ATA by joining the PTO! We have several openings for next year that need to be filled. Election Forms will be sent out soon and need to be submitted by March 9 along with a picture. Elections will take place at the PTO General Meeting March 16 at 8:05am.
- End of Year Party: Plans are still in flux and will be released soon.
- Talent Show: The Talent Show will be held April 7. Three trophies will be awarded in each of two divisions: music and dance. Madison asked what people thought about soliciting judges from outside ATA. Most people in attendance thought this was a great idea with several suggestions. Madison has already arranged with Miss Hoag for the choir to sing as the opening act. Angela brought up that JPS Drama has a four minute "Footloose" compilation for the drama production. This might be a good filler for the judges deliberation time. She will contact JPS.
- Winners of the Attendance Raffle were Angela Lian, Madison Harrell, and Cindy Richards. The prizes were a \$5 Chili's Gift Card and two free popcorn vouchers from Harkins.

What We Have Done So Far		
EVENT	DATE(S)	LEAD
Meet the Teacher	8/3/2016	Sandy Thompson
Yearbook Presales	8/3/2016	Heidi Granatelli
School Badges	8/3/2016	Heidi Granatelli
Used Uniforms	8/3/2016	Nicole Pease

School Supply Drive	8/3/2016	Sandy Thompson
Welcome Back Breakfast	8/4/2016	Tabitha Voss-Wall
Boo Hoo Breakfast	8/8/2016	Tabitha Voss-Wall
Spirit Shirts Main Order	8/11/2016	Lisa Olson
Used Uniforms	8/11/2016	Nicole Pease
Restaurant Night - Café Zupa	8/23/2016	Natasha Woolery
Barnes & Noble Night	8/29/2016	Debbie Parker
Picture Day	9/7/2016	Heidi Granatelli
Harkins Movie Night	9/10/2016	Lisa Olson
Restaurant Night - Chipotle	9/14/2016	Natasha Woolery
Boxtops/Labels for Education	9/22/2016	Nicole Pease
Teacher Appreciation Luncheon	9/28/2016	Chris Cowell
Picture Day Retakes	10/19/2016	Heidi Granatelli
Quarterly Perfect Attendance Awards	10/31/2016	Natasha Woolery
Quarterly Honor Roll Awards	10/31/2016	Natasha Woolery
Restaurant Night - Café Rio	11/9/2016	Natasha Woolery
Scholastic Book Fair	11/14/16	Christie Murphy
Teacher Appreciation	11/16/16	Chris Cowell
Used Uniforms	11/19/16	Nicole Pease
Fall Carnival	11/19/16	Natasha Woolery
Restaurant Night - Sauce	12/6/16	Natasha Woolery
Harkins Movie Night - Star Wars	12/19/16	Lisa Olson
Spirit Shirts – 2 <sup>nd</sup> Order	1/9/17	Jamie Finn
Goodwill Drive	1/9/17	Hillary Hancock
Teacher Appreciation Luncheon	1/18/17	Chris Cowell
Quarterly Honor Awards	1/23/17	Natasha Woolery
Quarterly Attendance Awards	1/23/17	Natasha Woolery
Boxtops/Labels for Education	1/23/17	Nicole Pease
Restaurant Night – Chick-Fil-A	1/24/17	Natasha Woolery
100 Day Celebration	1/24/17	OPEN
Harkins Movie: Lego Batman	2/11/17	Tabitha Voss-Wall

Middle School	
EVENT	DATE(S)
8th Grade Dinner & Dance	5/12/2017

<b>Up &amp; Coming Events</b>		
<b>EVENT</b>	<b>DATE(S)</b>	<b>LEAD</b>
Picture Day- 8 <sup>th</sup> Pic/Group Smilestones	2/22/2017	Heidi/Chris
Restaurant Night – Sweet Tomatoes	2/23/2017	Natasha Woolery
Harkins Summer Movie Fun	3/1/2017	Christie Murphy
Scholastic Book Fair	3/6/2017	Christie Murphy
Grands Breakfast	3/10/2017	Jamie Grange
Used Uniforms	3/13/2017	Nicole Pease
Teacher Appreciation Luncheon	3/15/2017	Chris Cowell
Restaurant Night - Yogurtini	3/16/2017	Natasha Woolery
Quarterly Perfect Attendance Awards	4/3/2017	Natasha Woolery
Quarterly Honor Roll Awards	4/3/2017	Natasha Woolery
Talent Show	4/7/2017	Madison Harrell
Restaurant Night – Smash Burger	4/19/2017	Natasha Woolery
Golf Fore	4/22/2017	Hillary Hancock
Family Bingo Night	TBD	Sandy Thompson
Citizenship Lunch - Grades 1-8	TBD	
Teacher Appreciation Table	5/1/2017	Nicole Pease
Teacher Appreciation Dinner & Gift	5/1/2017	Nicole Pease
Annual Honor Roll Trip 3-6	5/17/2017	Natasha Woolery
Annual Honor Roll Trip 7-8	5/17/2017	Natasha Woolery
Yearbook	5/22/2017	Marissa
Year End Party	5/25/2017	Jamie Finn
Quarterly Perfect Attendance Awards	5/25/2017	Natasha Woolery
Quarterly Honor Roll Awards	5/25/2017	Natasha Woolery
Yearbook Signing Party	5/26/2017	Chris Cowell

**ATA PTO Council Meeting - February 7, 2017**

The meeting was called to order at 6:40pm. Members in attendance were Sandy Thompson, Debbie Parker, Christie Murphy, Chris Cowell, Jamie Finn, and Nicole Pease. Absent members were Tabitha Voss-Wall, Jamie Grange, Heidi Granatelli and Mirna Dahdal. Christina Chong submitted her resignation via email on 01-27-17 and is no longer on the PTO.

**Financials:**

- Current account balance \$37,995.82, less the following earmarked expenses.
  - Taxes \$4,000
  - Playground \$10,000
  - Pending other expenses
- 8<sup>th</sup> Grade 2016-2017 Account Balance \$2,692.44 (43 students x \$50 – fees)

**Operations:**

- Bylaws: Jamie Finn has finished revisions and returned to Admin for approval.
- Supplies: We are out of bank deposit slips and low on printer toner. Christie will pick up more slips on her next visit to the bank and Nicole will look into ordering toner at a discounted rate.
- Succession: We now have two empty PTO positions (Christina & Lisa) that will remain empty for the rest of the year. Looking forward to next year, the following council members will not be returning: Natasha, Debbie, Heidi, Sandy, and Jamie Finn. That leaves five returning members.
  - Prospective council members should submit completed Election Forms and a photograph by March 9, 2017 at 4:00 pm. These will be on display until the election.
  - PTO Council Elections will be held March 16 at the PTO General Meeting at 8:05am.

Updates:

- Apex Fun Run: PTO has given ATA a check for \$25,118.16 towards the new grass. A refund of \$653 is being sent back to Apex as we did not make our donation goal. The donation goal is the percentage of pledges that we collect. Five attempts have been made to collect pledges. Apparently there are some fake pledges, possibly done by students to collect more prizes.
- Harkins – Lego Batman: \$306.00 profit. Tabitha can't make it that morning to support the event so Jamie G. will cover.
- Fall Carnival: We received a check for \$80 from the Food Trucks. Profit from the event was \$2,656.06. This is notable as we were not planning on any profit.
- Chick-Fil-A Restaurant night: \$180.00 check received from \$1,800.00 in sales. We were told that night that Chick-Fil-A no longer does fundraiser nights. Ours was allowed as it was scheduled before the policy changed.
- School Supply Drive: Council present voted 6-0 not to run the supply drive again. Quality was not up to par and there was some difficulty with the company running it.

Events:

- Council reviewed the calendar.
  - Mad Hatter Gala cancelled. No need with success of Apex and not enough time to plan. Also we've requested enough from the parents.
    - Christie will contact Gina to remove Mad Hatter Gala & Muffins for Mom from the School Calendar.
- Golf Fore: Not sure if this event will proceed. Sandy will contact Hillary & Lisa.
- Citizenship Lunch/Honor Roll Trip. Need to finalize details.
  - Citizenship was held at Ah So last year and that went well.
  - Amazing Jake's for younger Honor Roll. Someplace else for older?
- Teacher Appreciation Dinner: Discussion centered around need to revamp to increase teacher attendance. Final decision was to hold in conjunction with the Staff Meeting on May 1 so teachers are already at ATA. Nicole will work up a plan & budget.

Next General Meeting: February 16 at 8:05am in Bldg A MPR

Next Council Meeting: March 7 at 6:30pm in Science Lab A.

EVENT	DATE(S)	LEAD	CO
Meet the Teacher	08/03/16	Sandy Thompson	ALL
Yearbook Presales	08/03/16	Heidi Granatelli	
School Badges	08/03/16	Heidi Granatelli	
Used Uniforms	08/03/16	Nicole Pease	Jamie Grange

School Supply Drive	08/03/16	Sandy Thompson	Jamie Finn
Welcome Back Breakfast	08/04/16	Tabitha Voss-Wall	All
Boo Hoo Breakfast	08/08/16	Tabitha Voss-Wall	Mirna/ Jamie G. / Scottee Barry
Spirit Shirts – Main Order	08/12/16	Lisa Olson	Jamie Finn
Used Uniforms	08/18/16	Nicole Pease	Jamie Grange
Restaurant Night – Café Zupa	08/23/16	Natasha Woolery	Jamie Finn
Barnes & Noble Night	08/29/16	Debbie Parker	Christie Murphy / Madison
<b> </b>			
Picture Day	09/07/16	Heidi Granatelli	Jamie G. / Tabitha
Harkins Movie Night – The Wild Life	09/10/16	Lisa Olson	Tabitha/ Scottee
Legacy Bricks for the Playgroup	09/12/16	Hillary Hancock	Lisa McCauley
Restaurant Night - Chipotle	09/14/16	Natasha Woolery	Jamie Finn
Boxtops/Labels for Education	09/12/16	Nicole Pease	Debbie Parker / Jamie Grange
Teacher Appreciation Luncheon	09/28/16	Chris Cowell	Heidi Granatelli
<b> </b>			
Picture Day Retakes	10/19/16	Heidi Granatelli	
Quarterly Perfect Attendance	10/31/16	Natasha Woolery	
Quarterly Honor Roll Awards	10/31/16	Natasha Woolery	
<b> </b>			
Restaurant Night – Café Rio	11/03/16	Natasha Woolery	Jamie Finn
Scholastic Book Fair	11/14/16	Christie Murphy	Debbie Parker
Used Uniforms	11/19/16	Nicole Pease	
Fall Carnival	11/19/16	Natasha Woolery	Scottee Barry
<b> </b>			
Restaurant Night - Sauce	12/06/16	Natasha Woolery	Jamie Finn
Goodwill Drive	12/?/16	Hillary Hancock	Lisa McCauley
Movie Night – Star Wars	12/19/16	Lisa Olson	Tabitha / Scottee
<b> </b>			
Spirit Shirts – 2 <sup>nd</sup> Order	01/09/17	Lisa Olson	Jamie Finn
Teacher Appreciation Luncheon	01/18/17	Chris Cowell	Heidi Granatelli
Quarterly Perfect Attendance	01/23/17	Natasha Woolery	Sandy Thompson
Quarterly Honor Roll Awards	01/23/17	Natasha Woolery	Sandy Thompson
BoxTops/Labels for Education	01/23/17	Nicole Pease	Debbie Parker / Jamie Grange
Restaurant Night – Chick-fi-A	01/24/17	Natasha Woolery	Jamie Finn
100 Day Celebration	01/24/17	OPEN	OPEN
<b> </b>			
Harkins Movie Night	02/11/17	Tabitha Voss-Wall	Angela Lian
Picture Day – 8 <sup>th</sup> pic/group/smilestones	02/22/17	Heidi / Chris	Jamie Grange
Restaurant Night – Sweet Tomatoes	02/23/17	Natasha Woolery	Jamie Finn
<b> </b>			
Harkins Summer Movie Fun	03/01/17	Christie Murphy	Jamie Finn
Family Bingo Night	03/03/17	Sandy Thompson	Jamie Finn & Grange
Scholastic Book Fair	03/06/17	Christie Murphy	Debbie Parker
Grands Breakfast	03/10/17	Jamie Grange	Scottee Barry
Used Uniforms	03/13/17	Nicole Pease	Jamie Grange
Teacher Appreciation Luncheon	03/15/17	Chris Cowell	Heidi Granatelli
<b> </b>			
Quarterly Perfect Attendance	04/03/17	Sandy Thompson	
Quarterly Honor Roll Awards	04/03/17	Sandy Thompson	

Talent Show	04/07/17	Madison Harrell	Heidi Granatelli
Golf Fore the Kids	04/22/17	Hillary Hancock	Lisa McCauley
Citizenship Lunch 1-8	TBD		
MIDDLE SCHOOL EVENTS			
Teacher Appreciation Table	05/01/17	Nicole Pease	Tabitha Voss-Wall
Teacher Appreciation Dinner & Gift	05/01/17	Nicole Pease	Sandy Thompson
Annual Honor Roll Trip 3-6	05/17/17	Natasha Woolery	Sandy Thompson
Annual Honor Roll Trip 7-8	05/17/17	Natasha Woolery	Sandy Thompson
Yearbook	05/22/17	Marissa	Tabitha / Heidi
Year End Party	05/25/17	Jamie Finn	Sandy Thompson
Quarterly Perfect Attendance	05/25/17	Natasha Woolery	Sandy Thompson
Quarterly Honor Roll Awards	05/25/17	Natasha Woolery	Sandy Thompson
Yearbook Signing Party	05/26/17	Jamie Finn	
MIDDLE SCHOOL EVENTS			
8 <sup>th</sup> Grade Fundraiser	10/24/16	Jamie Finn	All
7 <sup>th</sup> & 8 <sup>th</sup> Grade Dance - ATA	12/09/16	Jamie Finn	All
7 <sup>th</sup> & 8 <sup>th</sup> Grade Dance – JP	02/10/17	Jamie Finn	All
8 <sup>th</sup> Grade Dinner & Dance	05/12/17	Jamie Finn	All