

Adams Traditional Academy

Site Council Agenda
Thursday, May 4, 2017 – Building A Science Lab - 6:30 p.m.

- **Call to Order**
- **Pledge of Allegiance**
- **Roll Call**
 - Melissa Furash, Teacher 6-8
 - Daniel Beckham, Teacher 4-5
 - Jan Rauscher, Teacher 2-3
 - Sally Aaronson, Teacher K-1
 - Open, Specials
 - Lainie Rankin, Staff
 - Karen Albers, Parent
 - Open, Parent
 - Hillary Hancock, Parent
 - Dan Pease, Parent
 - Cindy Richards, Parent
 - Tabitha Wall, Parent
 - Kelly Hayes, Principal
- **Emergency Items:**
- **Action Items:**
 - Approval of Minutes
Site Council Meeting Minutes for February 2, 2017 Meeting
(Please note the Thursday, March 2, 2017 Site Council Meeting was cancelled, and Thursday, April 6, 2017 Site Council Meeting was cancelled due to lack of a quorum.)
 - APEX – 6th Grade
This issue was discussed at FSAC and PIN.
 - Discussion of Options
 - Dress Code Standards
This issue was discussed at FSAC and PIN.
 - Remove Capri from title in Section D.
 - Remove the illustration of the patch pocket.
 - Adams Traditional Academy PTO Bylaws
- **Discussion Items:**
 - Choice Academies, Inc. Board – Per Lisa Fink, Board President
The board voted to amend the school charter to allow the ATA-PTO organization to select a representative to be their parent representative on Site Council.
- **Committee Update**

Please see the attached Committee Reports following the Agenda.
- **Adjournment**

COMMITTEE REPORT – BOOK REPORT BOOK SELECTION COMMITTEE – Hillary HancockCurrent Projects:

- Phoenix Library identified the books in their inventory and labeled them as Fiction or Non-Fiction.
- I have labeled most of the first grade list as to type of book, and will be giving to admin to finish/approve labeling.
- I am working on labeling the rest of the lists.
- Our ATA librarian is working on providing a list of books on our list that our library does not have a copy of. We have been soliciting book donations from parents (in the monthly newsletter), and have gotten a lot of reading list books donated to our library.

COMMITTEE REPORT – CURRICULUM – Libby Hammond

There is no committee report for April 6, 2017 and May 4, 2017 Site Council meeting.

COMMITTEE REPORT – COMMUNICATIONS – Cindy Richards

There is no committee report for April 6, 2017 and May 4, 2017 Site Council meeting.

COMMITTEE REPORT – COMMUNITY SUPPORT & DEVELOPMENT COMMITTEE – Dan Pease

There is no committee report for April 6, 2017 and May 4, 2017 Site Council meeting.

COMMITTEE REPORT – PIN (Parent Input Night) – Karen Albers

April PIN Meeting Cancelled – Tuesday, April 18, 2017

March PIN Meeting - Tuesday, March 14, 2017

Site Council Members Present: Karen Albers, PIN Chair; Cindy Richards, Daniel Beckham, FSAC Chair.

There were two parents present as well as Mrs. Hayes, Principal.

Topics

- Dress Code Standards – Pants
- 6th Grade APEX Program

Dress Code Standards – Concerns with Section D. Slacks/Pants/Capris

- While the heading includes Capris, there is no definition of exactly what Capri means for Adams Traditional Academies dress code.
- Section D. 4) c) states “Should reach the shoe but not drag on the ground.” If pants must reach the shoe, then they cannot be a capri.
- Patch Pocket Issue
 - Illustration shows a patch pocket.
 - Section D. 1) states “Description – The classic Dockers™ look is our standard for our look and material style. Please see illustrations.
 - Appearance does not give any details to the back pockets.
- Administration has concerns because the style of pants that meet our fabric requirements with a patch pocket does not have a uniform appearance.

Parents recommendations include:

- Eliminate Capris from the Section D tile.
- Eliminate the diagram showing the patch pocket.
- Make all these dress standards effective for the 2017-2018 school year.
- Send a notice to parents in May 2017 informing them of the changes for next year.

6th Grade APEX Program

The 6th Grade Teachers would like to either change or discontinue the APEX program for 6th grade. At this level, they are finding that students are now usually strong in Math or Language, but seldom both. Some students are excelling in the preferred subject and then struggling in their more challenging subject.

Some recommendations included:

- Sort classes with one class focused on students who excel in math, one class focused on students who excel in Language and then the final class be the other students.
Parent Concerns Include:
 - What does that look like for the make-up of those classes?
 - What would the third class look like?
- To eliminate APEX program and sort the classes with the normal sorting process.

It was noted if there is a change to the program, the Handbook would need to be updated.

COMMITTEE REPORT – PTO – Tabitha Wall

PTO Committee Report

- General Meeting Minutes Thursday, March 16, 2017
- Council Meeting Minutes Tuesday, March 7, 2017

ATA PTO General Meeting - March 16, 2017

The general PTO meeting was called to order at 8:10 am by Tabitha Voss-Wall. There were 10 people in attendance. This included the following PTO Council members: Tabitha, Nicole Pease, Jamie Grange, Mirna Dahdal, and Christie Murphy. Missing members were Sandy Thompson, Heidi Granatelli, Chris Cowell, Natasha Woolery, Debbie Parker, and Jamie Finn. Audra Wilson-Smith was present representing Administration.

Financials:

- General PTO account balance \$39,494.51
 - Earmarked Expenses and dependent on yearly expenses
 - Taxes \$4,000
 - Playground \$10,000
- Ending Balance \$25,494.51 (less pending expenses)
- 8th Grade Account \$2,677.44 (43 students x \$50 – fees)

Meeting Points:

- PTO Elections have been extended as we have only received one candidate application. There is no set date for the election at this point. Council members will follow up with recruitment efforts.

- Volunteer Hours can be logged online through the PTO web page or on the paper form. Hours do matter as they are one marker noted by the annual auditors.
- At the last Council meeting, Administration requested that PTO provide up to \$100/teacher/year for teacher appreciation gifts as they are restricted from gift giving unless the gifts are taxable. Another vote was taken with the parents present. With one exception, the parents approved the request.
- PTO will not be hosting a general year end party. Instead HRP’s will coordinate class parties as they have done in the past.
- Preliminary Book Fair results show a gross profit of \$10,837.13. While this is still a great result, it’s about \$3,000 less than last spring. Volunteer recruitment was up due to the offer of Scholastic Bucks in exchange for hours worked.
 - Parents were asked their opinion about using Scholastic Bucks for Honor Roll and Perfect Attendance. The response was that while it would work for 1st Quarter, it would not be a good idea for the rest of the year due to timing of book fair, delayed gratification, and difficulty in tracking awards to name a few concerns. Parents present did not have any concerns about the food certificates currently used. They did not feel they created a financial burden on the families at all.
- The Art Fair did not receive adequate support from the school or from parents. No one signed up to volunteer, and the requested equipment to stage the fair was not in place when set up started. Dr. Brett was willing to take on this tradition after only 2 months on the job, and she should have received better support from all.
- The Talent Show is coming up on April 7th. Madison requested that we increase the budget to \$300 to allow for gift cards for the volunteer judges. The vote was unanimous in favor.

The next PTO Council Meeting will be Tuesday April 4 at 6:30 pm in Science Lab A.

The next PTO General Meeting will be Thursday April 13 at 8:05 am in Bldg A MPR

What We Have Done So Far		
EVENT	DATE(S)	LEAD
Meet the Teacher	8/3/2016	Sandy Thompson
Yearbook Presales	8/3/2016	Heidi Granatelli
School Badges	8/3/2016	Heidi Granatelli
Used Uniforms	8/3/2016	Nicole Pease
School Supply Drive	8/3/2016	Sandy Thompson
Welcome Back Breakfast	8/4/2016	Tabitha Voss-Wall
Boo Hoo Breakfast	8/8/2016	Tabitha Voss-Wall
Spirit Shirts Main Order	8/11/2016	Lisa Olson
Used Uniforms	8/11/2016	Nicole Pease
Restaurant Night - Café Zupa	8/23/2016	Natasha Woolery
Barnes & Noble Night	8/29/2016	Debbie Parker
Picture Day	9/7/2016	Heidi Granatelli
Harkins Movie Night	9/10/2016	Lisa Olson

Middle School	
EVENT	DATE(S)
8th Grade Dinner & Dance	5/12/2017

Restaurant Night - Chipotle	9/14/2016	Natasha Woolery
Boxtops/Labels for Education	9/22/2016	Nicole Pease
Teacher Appreciation Luncheon	9/28/2016	Chris Cowell
 		
Picture Day Retakes	10/19/2016	Heidi Granatelli
Quarterly Perfect Attendance Awards	10/31/2016	Natasha Woolery
Quarterly Honor Roll Awards	10/31/2016	Natasha Woolery
 		
Restaurant Night - Café Rio	11/9/2016	Natasha Woolery
Scholastic Book Fair	11/14/16	Christie Murphy
Teacher Appreciation	11/16/16	Chris Cowell
Used Uniforms	11/19/16	Nicole Pease
Fall Carnival	11/19/16	Natasha Woolery
 		
Restaurant Night - Sauce	12/6/16	Natasha Woolery
Harkins Movie Night - Star Wars	12/19/16	Lisa Olson
 		
Spirit Shirts – 2 nd Order	1/9/17	Jamie Finn
Goodwill Drive	1/9/17	Hillary Hancock
Teacher Appreciation Luncheon	1/18/17	Chris Cowell
Quarterly Honor Awards	1/23/17	Natasha Woolery
Quarterly Attendance Awards	1/23/17	Natasha Woolery
Boxtops/Labels for Education	1/23/17	Nicole Pease
Restaurant Night – Chick-Fil-A	1/24/17	Natasha Woolery
100 Day Celebration	1/24/17	OPEN
 		
Harkins Movie: Lego Batman	2/11/17	Tabitha Voss-Wall
Picture Day – 8 th Grade	2/22/17	Heidi Granatelli
Restaurant Night – Sweet Tomatoes	2/23/17	Natasha Woolery
 		
Harkins Summer Movie Fun	3/1/17	Christie Murphy
Scholastic Book Fair	3/6/17	Christie Murphy
Grands Breakfast	3/10/17	Jamie Grange
Used Uniforms	3/13/17	Nicole Pease
Restaurant Night - Yogurtini	3/16/17	Natasha Woolery

Up & Coming Events		
EVENT	DATE(S)	LEAD
Teacher Appreciation Luncheon	3/17/2017	Jamie Grange
 		
Quarterly Perfect Attendance Awards	4/3/2017	Sandy Thompson
Quarterly Honor Roll Awards	4/3/2017	Sandy Thompson
Talent Show	4/7/2017	Madison Harrell

Restaurant Night – Smash Burger	4/19/2017	Natasha Woolery
Family Bingo Night	TBD	Sandy Thompson
Citizenship Lunch - Grades 1-8	TBD	Jamie Grange
Teacher Appreciation Table	5/1/2017	Nicole Pease
Teacher Appreciation Dinner & Gift	5/1/2017	Nicole Pease
Annual Honor Roll Trip 3-6	5/17/2017	Sandy Thompson
Annual Honor Roll Trip 7-8	5/17/2017	Sandy Thompson
Yearbook	5/22/2017	Tabitha Voss-Wall
Year End Party	5/25/2017	Jamie Finn
Quarterly Perfect Attendance Awards	5/25/2017	Sandy Thompson
Quarterly Honor Roll Awards	5/25/2017	Sandy Thompson
Yearbook Signing Party	5/26/2017	Jamie Finn

ATA PTO Council Meeting - March 7, 2017

The meeting was called to order at 5:30pm. Members in attendance were Sandy Thompson, Debbie Parker, Christie Murphy, Jamie Grange, Mirna Dahdal, Tabitha Voss-Wall, and Nicole Pease. Absent members were Chris Cowell, Jamie Finn, Natasha Woolery and Heidi Granatelli. Administration was represented by Mrs. Schorer and Mrs. Wilson-Smith.

Financials:

- Current account starting balance \$39,494.51, less the following earmarked expenses.
 - Taxes \$4,000
 - Playground \$10,000
 - \$25,494.51 Account Ending Balance, pending other expenses
- 8th Grade 2016-2017 Account Balance \$2,677.44 (43 students x \$50 – fees)
- Current bylaws state that PTO must turn over all but 10% of the account balance at the end of the school year to ATA. Sandy is requesting Admin to allow PTO to keep more than this due to the Apex Fun Run currently scheduled in September. The contract with Apex prohibits any additional fundraising by PTO for several months leading up to and after the fun run, so PTO would be unable to plan any of the usual activities (i.e. Fall Festival) since there would not be enough money in the account.

Operations:

- Taxes: Our tax person has been hard to reach. PTO should consider finding a new tax person. Several people had recommendations.
 - 2014 taxes: He wrote a letter to the IRS regarding the taxes that were not filed for 2014. We are still waiting for a response.
 - 2016 taxes were due Nov. 2016. An extension was filed until the end of February. We are now past this date and Mirna has made repeated attempts to reach him to find out status. He finally replied (after the deadline) saying that it “shouldn’t be a problem” filing late.
- Succession: The following council members will not be returning next year: Natasha, Debbie, Heidi, Sandy, and Jamie Finn. That leaves six returning members.
 - The question was asked if PTO is limited to Parents/Teachers only? Our bylaws say parents/guardians so anyone who is the legal guardian is eligible. Otherwise no.
- Volunteer hours are not used for grants, but they are necessary for the annual audit.
 - Remind parents to check into matching funds from employers for volunteering.

Updates:

- Box Tops/Campbells: Box Tops raised \$449.20. We also received 2701 points for Labels for Education. Points can be used to purchase items such as basketballs and art supplies.
 - This led to a discussion on purchasing balls for the school and someone brought up Dicks Sporting Goods program to get balls. Jamie G. will follow up with Dicks.
- Book Fair/Grands Breakfast/Art Fair: Volunteers desperately needed! We need to do another email and phone blast and also stress that the Grands breakfast is free.
- Talent Show: Forms are due 3/17, auditions will be 3/27, & the show will be 6pm 4/7. Madison needs judges for the auditions, 3 per room, total of 3 rooms, and another room for prep. Estimated budget is \$260 which reflects the additional trophies. This year there are two division for music and dance, with prizes 1-3 in each.
 - QuickTrophyOnline.com was mentioned as a possible trophy resource.

Calendar Update/Changes:

- Citizenship Lunch: Jamie G will take over as lead with Tabitha assisting. It will be limited to one student per class. Council members present voted to host the lunch in the Opportunity Club classroom with pizza, salad, and cake to reduce costs.
- Honor Roll Field Trip: PTO has discussed all year options to change things up a little. Ultimately, it was decided that Amazing Jake’s was preferred for many reasons for Grades 3 & 4. Sandy will follow up with Wet n’ Wild to price out taking Grades 5-8 there. This was approved by 6 out of 6 members present.
- Year End Party(ies): Due to Administration concerns PTO will not be hosting a general year end party and will instead have HRP’s coordinate classroom parties as in the past. An email needs to go out to the HRP’s soon about this.
- Eighth Grade Dinner and Dance: The event will be 5/12 and the theme is New York. StuGo and 7th grade will be responsible for setup.

Misc:

- Admin is requesting that PTO fund teacher gifts next year. They are requesting an amount not to exceed \$100/teacher/school year. If Admin gives gifts directly they would be taxable. Council members present voted to approve. Cards would specify “given by PTO on behalf of the administration” or similar wording.
- PTO Bulletin Board: The current location receives very little foot traffic so PTO would like to move it closer to the front double doors. Another suggestion was to move it back to the old location outside of Mrs. Fulmer’s room, and she could use what is now the Cub Scout Board. A new board could be built for Cub Scouts further down the hallway.

Next General Meeting: March 16 at 8:05am in Bldg A MPR

Next Council Meeting: April 4 at 6:30pm in Science Lab A.

EVENT	DATE(S)	LEAD	CO
Meet the Teacher	08/03/16	Sandy Thompson	ALL
Yearbook Presales	08/03/16	Heidi Granatelli	
School Badges	08/03/16	Heidi Granatelli	
Used Uniforms	08/03/16	Nicole Pease	Jamie Grange
School Supply Drive	08/03/16	Sandy Thompson	Jamie Finn
Welcome Back Breakfast	08/04/16	Tabitha Voss-Wall	All
Boo Hoo Breakfast	08/08/16	Tabitha Voss-Wall	Mirna/ Jamie G. / Scottie Barry
Spirit Shirts – Main Order	08/12/16	Lisa Olson	Jamie Finn
Used Uniforms	08/18/16	Nicole Pease	Jamie Grange
Restaurant Night – Café Zupa	08/23/16	Natasha Woolery	Jamie Finn
Barnes & Noble Night	08/29/16	Debbie Parker	Christie Murphy / Madison

Picture Day	09/07/16	Heidi Granatelli	Jamie G. / Tabitha
Harkins Movie Night – The Wild Life	09/10/16	Lisa Olson	Tabitha/ Scottee
Legacy Bricks for the Playground	09/12/16	Hillary Hancock	Lisa McCauley
Restaurant Night - Chipotle	09/14/16	Natasha Woolery	Jamie Finn
Boxtops/Labels for Education	09/12/16	Nicole Pease	Debbie Parker / Jamie Grange
Teacher Appreciation Luncheon	09/28/16	Chris Cowell	Heidi Granatelli
 			
Picture Day Retakes	10/19/16	Heidi Granatelli	
Quarterly Perfect Attendance	10/31/16	Natasha Woolery	
Quarterly Honor Roll Awards	10/31/16	Natasha Woolery	
 			
Restaurant Night – Café Rio	11/03/16	Natasha Woolery	Jamie Finn
Scholastic Book Fair	11/14/16	Christie Murphy	Debbie Parker
Used Uniforms	11/19/16	Nicole Pease	
Fall Carnival	11/19/16	Natasha Woolery	Scottee Barry
 			
Restaurant Night - Sauce	12/06/16	Natasha Woolery	Jamie Finn
Goodwill Drive	12/?/16	Hillary Hancock	Lisa McCauley
Movie Night – Star Wars	12/19/16	Lisa Olson	Tabitha / Scottee
 			
Spirit Shirts – 2 nd Order	01/09/17	Lisa Olson	Jamie Finn
Teacher Appreciation Luncheon	01/18/17	Chris Cowell	Heidi Granatelli
Quarterly Perfect Attendance	01/23/17	Natasha Woolery	Sandy Thompson
Quarterly Honor Roll Awards	01/23/17	Natasha Woolery	Sandy Thompson
BoxTops/Labels for Education	01/23/17	Nicole Pease	Debbie Parker / Jamie Grange
Restaurant Night – Chick-fi-A	01/24/17	Natasha Woolery	Jamie Finn
100 Day Celebration	01/24/17	OPEN	OPEN
 			
Harkins Movie Night	02/11/17	Tabitha Voss-Wall	Angela Lian
Picture Day – 8 th pic/group/smilestones	02/22/17	Heidi / Chris	Jamie Grange
Restaurant Night – Sweet Tomatoes	02/23/17	Natasha Woolery	Jamie Finn
 			
Harkins Summer Movie Fun	03/01/17	Christie Murphy	Jamie Finn
Scholastic Book Fair	03/06/17	Christie Murphy	Debbie Parker
Grands Breakfast	03/10/17	Jamie Grange	Scottee Barry
Restaurant Night - Yogurtini	03/16/17	Natasha Woolery	Jamie Finn
Teacher Appreciation Luncheon	03/17/17	Jamie Grange	Angela Lian
 			
Quarterly Perfect Attendance	04/03/17	Sandy Thompson	
Quarterly Honor Roll Awards	04/03/17	Sandy Thompson	
Talent Show	04/07/17	Madison Harrell	Heidi Granatelli
Restaurant Night – Smash Burger	04/19/17	Natasha Woolery	Jamie Finn
Family Bingo Night	TBD	Sandy Thompson	Jamie F./Jamie G.
Citizenship Lunch 1-8	TBD	Jamie G.	Tabitha
 			
Teacher Appreciation Table	05/01/17	Nicole Pease	Tabitha Voss-Wall
Teacher Appreciation Dinner & Gift	05/01/17	Nicole Pease	Sandy Thompson
Annual Honor Roll Trip 3-6	05/17/17	Natasha Woolery	Sandy Thompson
Annual Honor Roll Trip 7-8	05/17/17	Natasha Woolery	Sandy Thompson

Yearbook	05/22/17	Tabitha Voss-Wall	Heidi Granatelli
Year End Party	05/25/17	Jamie Finn	Sandy Thompson
Quarterly Perfect Attendance	05/25/17	Sandy Thompson	
Quarterly Honor Roll Awards	05/25/17	Sandy Thompson	
Yearbook Signing Party	05/26/17	Jamie Finn	
MIDDLE SCHOOL EVENTS			
8 th Grade Fundraiser	10/24/16	Jamie Finn	All
7 th & 8 th Grade Dance - ATA	12/09/16	Jamie Finn	All
7 th & 8 th Grade Dance – JP	02/10/17	Jamie Finn	All
8 th Grade Dinner & Dance	05/12/17	Jamie Finn	All