

Adams Traditional Academy Site Council Minutes Approved

Thursday, February 7, 2019

ATA Building A – Science Lab

Prepared by Lisa McCauley

○ **Call to Order _ 6-03 p.m.**

○ **Pledge of Allegiance**

○ **Roll Call**

Ben Levandoski, Teacher 6-8
Jonathan, Seeliger Teacher 4-5
Katherine Lusson, Teacher 2-3
Kayla Englehart, Teacher K-1-**Absent**
Lacie Hutton, Teacher Specials
Lainie Rainkin, Staff

Hillary Hancock, Parent
Lisa McCauley, Parent
April Gould, Parent
Christie Murphy, Parent
Suzanne Van Wagner, Parent
Open, Parent

Dr. Stacy Oates, Principal

○ **Welcome New Site Council Faculty/Staff Members**

○ **Emergency Items:** None

○ **Action Items:**

- Approval of Minutes
Site Council Meeting Minutes for 12-6-18

**Lacie Hutton moved to approve the minutes from the December 6, 2018 meeting,
Christie Murphy seconded the motion.**

Vote: Consensus

○ **Discussion Items:**

- Curriculum Process Clarification:

Curriculum Adoption Process (from SC Procedures)

- A request form is filled out. (First page on the Curriculum Review Form).
- Form is given to the Curriculum Committee Chairperson.
- Form is given to Principal to validate appropriateness. (state standards/grade level)
- The item is reviewed by at least 3 parent reviewers.
- The item is voted on at a Curriculum Committee meeting.
- Items approved in a committee meeting are sent to Site Council for a vote.
- Site Council approves or rejects the recommendation.
- If the recommendation will affect the budget or the charter, the Site Council decision must go to the Board of Directors for approval.

In addition to discussion about Curriculum Committee process, there was also discussion in relation to Volunteers for the committee and volunteers for other needs of faculty including copies, filing, etc.. Suggestions were

made about having a volunteer coordinator for each grade level to create unification, something like a Grade Representative.

- PIN Topics: There are no requested PIN topics. Is there a topic we should cover this month at PIN?

It was proposed to change the Site Council Guidebook to notify parents up upcoming Pin Meetings by email and phone blast fourteen (14) days prior to the meeting and again seven (7) days prior to the meeting reminding to bring forth topics. Two days prior to the meeting send parents an email with the topics to be discussed.

○ **Committee Updates:**

- Book Report Book Selection-No report at this time
- Communications-Copy Program, Teacher surveys
- Community Support and Development-No report at this time
- Curriculum-[Davis Learning Strategies: Classroom Skill Building for Primary Grades](#) for use in K-1st grade has been submitted for review.

It was discussed that members of site council can also sit on Curriculum Committee until other members are obtained so we can move on some of the proposed curriculum by staff.

- PIN- No report at this time
- PTO-PTO report attached

○ **Adjournment – 7:19 p.m.**

Next Meetings (if required)

- FSAC – February 21, 2019 @ 3:45 p.m. – Bldg. A Teacher’s Lounge
- Site Council – March 7, 2019 @ 6:00 p.m. – Bldg. A Science Lab
- PIN – February 14, 2019 @ 6:30 p.m. – Bldg. B MPR